

FULL BOARD MEETING MINUTES
of the
MONTANA BOARD OF REAL ESTATE APPRAISERS
CONFERENCE CALL
8:35 a.m. – 11:17 a.m.
DECEMBER 14, 2021

All board meetings will be held by conference call.
No outside participants or stakeholders will be allowed access in the building. Please attend by phone.

1. Call To Order - Establish Quorum - Introduction of Board & Staff Members (00:00:09)

Mr. Peter Fontana, Chair, called the meeting to order at 8:35 a.m.

Board Members Present:

Mr. Peter Fontana, Chair
Ms. Julie Forbes
Ms. Patti Dundas
Mr. George Luther
Mr. Myles Link
Mr. Steve Hall
Mr. Greg Thornquist

Staff Members Present:

Ms. Sharon Peterson, Executive Officer
Ms. Lindsey Simon, Department Counsel
Mr. Todd Younkin, Department Administrator
Ms. Amanda Reynolds, Administrative Specialist
Ms. Susie Osborne, Administrative Specialist

Others Present:

Mr. Jim Park, Executive Director of the Appraisal Subcommittee
Mr. Mark Abbot, ASC Grants Writer
Mr. Bill Garber, Director of Government & External Relations, Appraisal Institute
Mr. Robert Heiser

2. Approval and Tentative Modification of Agenda Order (00:03:00)

Motion: (00:03:55) Mr. George Luther moved to approve the agenda with modifications as noted. Mr. Greg Thornquist seconded the motion. The motion carried.

3. Review Minutes – September 14, 2021, and October 19, 2021 (00:04:39)

4. Public Opportunity to Comment (Presiding Officer Statement (00:06:45)

“Under this item, the Board will offer an opportunity to members of the public in attendance to comment on any public matter under the jurisdiction of the Board that is not on the agenda of this meeting. While the Board cannot take action on any issues presented, the board will listen to comments and may ask staff to place the issue on a subsequent agenda. The presiding officer may limit the comment period in order to proceed with the board meeting.”

5. Division Administrator’s Report – Todd Younkin (00:07:22)

6. Board Action (00:16:00)
a. Nonroutine Applications

i. Robert Heiser – Certified General (00:16:13)

Motion: (00:54:58) Mr. George Luther moved to approve Mr. Heiser's nonroutine application. Mr. Greg Thornquist seconded the motion. The motion carried unanimously.

b. Approve Continuing Education credit for AARO Fall 2021 conference – Pete Fontana & Gregory Thornquist (02:02:41)

Motion: (02:07:12) Mr. George Luther moved to approve Mr. Fontana's and Mr. Thornquist's 11.5 hours of continuing education credits for the AARO Fall 2021 conference. Ms. Patti Dundas seconded the motion. The motion carried.

7. Appraiser Industry Updates (00:57:19)

- a. Jim Park, Executive Director of the Appraisal Subcommittee – Interagency Task Force on Property Appraisal and Valuation Equity (PAVE) (00:57:41)**
- b. Mark Abbott, ASC Grants Writer - Grant Submission for travel to AARO Spring 2022 conference (01:16:35)**
- c. Bill Garber, Director of Government & External Relations, Appraisal Institute – Practical Applications of Real Estate Appraisal (PAREA) (01:25:36)**
- d. The Appraisal Foundation Activities – Peter Fontana (01:50:47)**
- e. AARO Fall 2021 Conference Update – Gregory Thornquist and Peter Fontana (01:53:23)**

8. EO Report (02:08:47)

- i. Budget Report (02:08:52)**
- ii. Licensing Report (02:10:48)**

9. Screening and Adjudication Panel Reports – November 16, 2021 (02:19:13)

10. Schedule Board Meetings for 2022 (02:20:36)

a. 2022 ASC Off-Site Assessment (SOA) – September 6-9, 2022

FUTURE BOARD MEETING DATES

February 28, 2022

April 28, 2022

September 9, 2022

December 6, 2022

11. Adjourn: (02:32:49) Mr. Steve Hall moved to adjourn the meeting at 11:17 a.m. Mr. Myles Link seconded the motion. The motion carried.

The Department of Labor and Industry is committed to providing meeting access through reasonable accommodation under the Americans with Disabilities Act. Please contact the board office prior to the proposed meeting date for further information.

New agenda items may be added up to "three business days" before the meeting. For the most accurate agenda, please consult the website at www.realestateappraiser.mt.gov. The board may reorder the agenda at the beginning of the meeting.